

**BIDDER'S CONFERENCE QUESTIONS
PASCO HERNANDO RFP**

1. Page 3 indicates that staff is currently co-located at New Port Richey campus of the Community College. Are proposers to budget staff for this coverage?

No. The Board and not the Provider currently has staff members that are located at the New Port Richey campus as well as other locations in Pasco and Hernando County. Proposers are not required to budget for staff coverage at PHCC.

2. Page 5 – the successful bidder will “assist” the business services unit as needed. Can you provide a list of those areas for which the business services unit is responsible versus the One-Stop Operator?

The Business Services Unit is responsible for Employed Worker Training (EWT), Job Hub, and outreach to employers. The successful bidder will share responsibility/assist with Mass Recruitments, Job Fairs, REACT and other community events as needed.

3. Can you provide an approximate break-down of funding by type?

	CFDA #	2009 Budget	%	2010 RFP	%
Wagner Peyser	17.207	140,090	9.4%	175,762	9.4%
WIA Adult	17.258	183,866	12.3%	230,685	12.3%
WIA Dislocated Worker	17.260	183,866	12.3%	230,685	12.3%
TANF	93.558	985,265	66.0%	1,236,148	66.0%
Total		1,493,087	100.0%	1,873,280	100.0%

4. Page 10 speaks to WIA priority of service categories. Do you anticipate invoking continued priority of serve for the coming year? Will/does priority of service apply to customers funded under ARRA?

At this time and because of the funding available, we do not anticipate needing to continue using Priority of Services for this FY. However, should funding become low, we will reinstate Priority of Services policy.

5. Facilities management is discussed on page 11. Do you anticipate any changes in facilities for the coming program year?

We do not anticipate any changes this FY. It will be the responsibility of the One Stop Provider to oversee the general condition/appearance of the physical Career Central sites, and communicate issues to the Director of Facilities in order to maintain a professional appearance and atmosphere.

6. Can we have a different cutoff date for questions?

Yes, the last date to submit questions will be Friday, June 26, 2009. Answers will be posted to the website (www.pasco-hernando.com) no later than Monday, June 29, 2009.

7. Can PHJEP provide a copy of the Support Services Policy?

We can provide a copy of last years policy as provided to us.

8. Does PHJEP have any other form of measuring Customer Service Satisfaction besides the Brandt Survey?

PHJEP recently added an online customer satisfaction tool that is currently being utilized by Resource Staff. However, for purposes of this proposal, only the Brandt Survey is to be used.

9. Can PHJEP post the required Budget Form in Excel format?

Yes, by the end of the week. It will also be posted to the www.pasco-hernando.com website.

10. Can bidders provide only one copy of Audit with original proposal or do they need to provide twelve copies?

Yes, only one copy of the Audit will be required to be submitted with the original proposal. It was also stated that PHJEP will only require one original signature page and twelve copies to be submitted with the required number of proposals.

11. Is there funding available for "transitioning" should another provider be selected to be the One Stop Operator?

There is currently no funding available but the idea will certainly be entertained if a new provider is selected.

12. Potential bidders asked for a phone list of current staff be provided.

PHJEP will send the list directly to potential bidders via email. We will not post that information on the website.

13. Does the text within imbedded charts/graphs/tables need be in 12 point font as well, or just the main text of the narrative?

Only the main text of the narrative needs to be in 12 point font. Charts/Graphs/Tables may be in any font as long as the proposer ensures they are readable.